



2018 CALL FOR AWARDS

Ontario Branch, Canadian Society of Hospital Pharmacists

ONTARIO BRANCH CSHP AWARDS PROGRAM:

The Awards Program of Ontario Branch, CSHP is designed to recognize excellence in Hospital Pharmacy practice, show appreciation to deserving members of the Branch, and further the mission of the Canadian Society of Hospital Pharmacists.

Applications are judged solely on the data submitted. The Awards Committee will not conduct any investigation on behalf of the candidates.

Applicants who were previously not selected are encouraged to resubmit. The Awards Committee must receive completed applications no later than **Friday, July 13, 2018 (with the exception of the Residency Awards which are due Friday, August 24, 2018)**.

All awards will be presented in conjunction with the Annual CSHP Ontario Branch Conference on Saturday, November 17, 2018. The **2018 CSHP Ontario Branch Awards will be held at The University Club, 380 University Ave, Toronto**. Dinner will be served.

INSTRUCTIONS FOR SUBMISSION:

1. Three types of awards are available: 1) awards for projects/articles; 2) personal recognition awards; and 3) grants. Match your project, article or nominated colleague to the Terms of Reference provided for each award.
2. An Ontario Branch member may submit for as many awards as he/she has qualifying projects. An individual project/article must be submitted for only one award (exception for residency award submissions).
3. Complete and send in the application by **Friday, July 13, 2018 at 5:30 pm. Residency awards are due Friday, August 24, 2018 by 5:30 pm.**
4. For group submissions – consisting of two or more members applying for an award – please include one main contact to represent the group however all additional names in the group must be provided as well.
Note: Should a group submission be granted an award, only one member of the group will be provided with complimentary registration to attend the Awards Presentations (although additional tickets may be purchased for the remainder of the group members to attend).
5. Submit the stated Submission Requirements to Anne Stacey, Executive Assistant, Ontario Branch CSHP, by e-mail at astacey@cshp.ca.
6. Submit the Application Form, with signatures, to Anne Stacey by email. The Application Form is located on the last page of this document.
7. If you are unable to submit a signed copy of the application via email, you may alternatively submit the Application Form, with signatures, to Anne Stacey by fax at 613-736-5660.

2018 AWARD DESCRIPTIONS

AWARDS FOR PROJECTS / ARTICLES

THE E. AMY ECK AWARD

Award Format

Two awards will be given each year: one for a hospital/outpatient pharmacy-based project, and one for a humanitarian/volunteer project.

Each award consists of a framed certificate and a cheque for \$200.

Terms of Reference:

1. The applicant must be an active member of the Ontario Branch, CSHP for at least one year.

Applicants submit for one of the following two categories:

2. A unique pharmacist-led project resulting in a significant improvement in patient care within a health organization or outpatient pharmacy practice environment.

OR

3. A unique pharmacist-led humanitarian/ volunteer initiative within a health care community.

Submission Requirements:

1. Two electronic copies of a project summary (maximum 1,000 words). One electronic copy of the summary must not bear any marks identifying the author or organization in which the project was completed. (A copy of the completed project may be requested.)
2. Completed Application Form.

Deadline: July 13, 2018

THE ONTARIO BRANCH LITERARY AWARD

Award Format

The two awards will be given each year: one for an article describing original research or a new program and one for a review or case report.

Each award consists of a framed certificate and a cheque for \$500.

Terms of Reference:

1. The primary author (applicant) must be an active member of the Ontario Branch, CSHP for at least one year.
2. Each primary author may submit no more than one article per category.
3. The article submitted should be pharmacy-related (e.g. therapeutic review, case report, program established, and original research).
4. The article must have been published or accepted for publication in a peer reviewed journal in the year prior to the deadline date.

Submission Requirements:

1. One electronic copy of the final draft or published article as it appeared in the journal.
2. Completed application form.

Deadline: July 13, 2018

THE DOUGLAS J. STEWART AWARD

Awards Format

The award consists of a framed certificate and a cheque for \$1000.

Terms of Reference:

1. The applicant must be an active member of Ontario Branch, CSHP for at least one year.
2. This award recognizes excellence in hospital pharmacy administration.
3. The applicant must have demonstrated exemplary skills in implementing a NEW clinical or drug distribution program to the hospital. The program must already be implemented.

Submission Requirements:

1. One electronic copy of the program summary (maximum 1,500 words) including:
 - a) A description of personal and professional skills utilized for the implementation of the program (i.e. administrative/communication skills).
 - b) A description of obstacles encountered and how they were resolved.
 - c) An analysis of the results or impact.
2. A letter of endorsement must accompany the Application Form from the immediate supervisor or the hospital administrator. (Preferably scanned and emailed electronically).
3. Completed Application Form.

Deadline: July 13, 2018

THE BILL WILSON PATIENT SAFETY AWARD

Awards Format

The award consists of a framed certificate and a cheque for \$500.

Terms of Reference:

1. The applicant must be an active member of Ontario Branch, CSHP for at least one year.
2. The applicant must have demonstrated exemplary skills in implementing a NEW patient safety initiative at the direct patient care facility.
3. The initiative must already be implemented at the facility.

Submission Requirements:

1. One electronic copy summarizing the patient safety initiative (maximum 1,000 words) including a description of:
 - a) The rationale for the patient safety initiative.
 - b) Personal and professional skills utilized for the implementation of the initiative (i.e. administrative/communication skills).
 - c) Encountered obstacles and how they were resolved.
 - d) The impact or analysis of the results of the initiative.
2. A letter of endorsement must accompany the Application Form from the immediate supervisor or the hospital administrator (preferably scanned and emailed electronically).
3. Completed Application Form.

Deadline: July 13, 2018

THE INNOVATIVE INFORMATION TECHNOLOGY AWARD

Awards Format

The award consists of a framed certificate and a cheque for \$500.

Terms of Reference:

1. The applicant must be an active member of Ontario Branch, CSHP for at least one year.
2. The applicant must have demonstrated exemplary skills in developing and implementing an innovative locally-derived information technology solution (e.g. application, electronic tool or program) to improve patient care or pharmacy practice at the hospital.
3. The technology must already be implemented.

Submission Requirements:

1. One electronic copy summarizing the innovative information technology solution (maximum 1,000 words) including a description of :
 - a) The rationale for development and implementation.
 - b) Personal and professional skills utilized for the implementation of the initiative (i.e. administrative/communication skills).
 - c) The impact or analysis of the results of the initiative.
2. A letter of endorsement must accompany the Application Form from the immediate supervisor or the hospital administrator (preferably scanned and emailed electronically).
3. Completed Application Form.

Deadline: July 13, 2018

PERSONAL RECOGNITION AWARDS

THE GORDON MURRAY ONTARIO BRANCH CONTRIBUTION AWARD

Award Format

The award consists of a large engraved mortar and pestle and a cheque for \$1000.

Terms of Reference:

1. This is a nominated award.
2. The nominee must be an active member of the Ontario Branch, CSHP who has made long-term, outstanding contributions to the Branch.
3. Applications are evaluated on the basis of Branch contributions and Chapter contributions in this order of priority.

Submission Requirements:

1. One electronic copy of the nominee's curriculum vitae or resume and a summary (not exceeding 1000 words) describing the contributions of the nominee.
2. Completed Application Form signed by three CSHP members supporting the nomination.

Deadline: July 13, 2018

THE DAN DASKO PHARMACY ADMINISTRATOR AWARD

Award Format

The award consists of a framed certificate and a cheque for \$750.

Terms of Reference:

1. This is a nominated award.
2. The nominee must be a hospital pharmacy administrator (i.e. Director, Manager, Supervisor, Coordinator, etc.) who has been an active member of the Ontario Branch, CSHP for at least one year.
3. This award recognizes outstanding hospital pharmacy administrators. It is meant to recognize pharmacy leaders who are willing to give of themselves to develop the future of the profession and empower their staff to make a difference in hospital pharmacy practice.

Submission Requirements:

1. One electronic copy of letter(s) of endorsement or a summary, not exceeding 1,000 words of the nominee's contribution in the area of pharmacy administration. Cite examples of how the nominee enabled all levels of staff and colleagues to develop their skills and service.
2. Completed Application Form signed by three CSHP members supporting the nomination.

Deadline: July 13, 2018

THE WILLIAM MCLEAN CLINICAL PHARMACIST AWARD

Award Format

The award consists of a framed certificate and a cheque for \$750.

Terms of Reference:

1. This is a nominated award.
2. The nominee must be an active member of the Ontario Branch, CSHP for at least one year.
3. The nominee must have demonstrated outstanding skills in clinical practice and education.

Deadline: July 13, 2018

Submission Requirements:

1. One electronic copy of a written summary (not exceeding 1,000 words) outlining the nominee's skills and accomplishments in providing a clinical service which benefits patient care either directly or indirectly. The summary must also describe how the nominee has shown initiative in improving the education of himself/herself, his/her peers, other health professionals and patients.
2. One electronic copy of the nominee's curriculum vitae or resume.
3. Completed Application Form signed by three CSHP members supporting the nomination.

CSHP ONTARIO BRANCH AWARD FOR PRIMARY CARE INITIATIVE

Award Format

The award consists of a framed certificate and a cheque for \$750.

Terms of Reference:

1. The applicant(s) must be an active member(s) of the Ontario Branch, CSHP for at least one year.
2. A unique pharmacist-led initiative resulting in a significant improvement in patient care within a collaborative primary care setting (e.g. Family Health Team, Community Health Centre, Long Term Care Facility, etc.)

Submission Requirements:

1. One electronic copy of a written summary (not exceeding 1,000 words) outlining the nominee's skills and accomplishments in providing a clinical service which benefits patient care either directly or indirectly. The summary must also describe how the nominee has shown initiative in improving the education of himself/herself, his/her peers, other health professionals and patients.
2. One electronic copy of the nominee's curriculum vitae or resume.
3. Completed Application Form signed by three CSHP members supporting the nomination.

ONTARIO BRANCH MENTORSHIP AWARD

Award Format

The award consists of a framed certificate and a cheque for \$1000.

Terms of reference:

1. This is a nominated award.
 2. The nominee must be an active member of the Ontario Branch, CSHP for at least one year.
 3. This award has been established to recognize Ontario Branch CSHP members who have made significant contributions to the profession of pharmacy through teaching or mentorship.
 4. The nominee should have at least five years experience in the following categories:
 - Preceptor for pharmacy students, interns or hospital pharmacy residents
 - Training and/or supervising new staff pharmacists in patient care activities or pharmacy administration
 5. The nominee must exemplify the combined skills of a teacher, a mentor, confidante, a recognized leader and practitioner through the following activities:
 - Positive influence on pharmacy practice to students and residents;
 - Continued upgrade of his/ her own skills;
 - Teaching through sharing of nominee's own experiences;
 - Ability to motivate and encourage students, peers, and staff;
 - Readily creates opportunities for students, peers or staff to gain valuable experiences;
- Enhances the professional image of Hospital Pharmacist through recognized patient care activities and/ or hospital pharmacy services, publications, invited presentations or previous awards winner;
 - Active participation in various professional committees or membership in relevant associations.

Submission Requirements:

1. One electronic copy of a written summary, not more than 1,000 words describing the nominee's contributions. Association memberships, volunteer activities, teaching activities, publications, research and presentations should be documented.
 2. At least two letters of endorsement from mentees validating applicant's attributes. Mentees must also be OB CSHP members (scanned and emailed electronically).
 3. One electronic copy of the nominee's curriculum vitae or resume.
1. Completed Application Form signed by three CSHP members supporting the nomination.

Deadline: July 13, 2018

NEW HOSPITAL PHARMACY PRACTITIONER AWARD

Award Format

The award consists of a framed certificate and a cheque for \$1,000.

Terms of reference:

1. The candidate must be an active member of the Ontario Branch, CSHP for at least one year.
2. The candidate must have no more than three years of hospital experience.
3. The candidate must have made an exceptional contribution to hospital pharmacy through patient care innovation, education, publications or participation in CSHP activities.

Deadline: July 13, 2018

Submission Requirements:

1. A description of the applicant's achievements (maximum 1,500 words)
2. At least two letters of endorsement from mentors validating applicant's attributes. Mentors must also be OB CSHP members (scanned and emailed electronically).
3. One electronic copy of the applicant's curriculum vitae or resume.
4. Completed Application Form.

HOSPITAL PRACTICE IN A RURAL SETTING AWARD

Award Format

This award consists of a framed certificate and a cheque for \$1000.

Terms of reference:

1. The applicant must be an active member of the Ontario Branch, CSHP for at least one year.
2. The applicant must have made a demonstrated impact on the safety and quality of pharmacy services provided in a geographically isolated or rural practice setting.

Deadline: July 13, 2018

Submission Requirements:

1. One brief report (maximum 1000 words) describing the hospital's setting, the nominee's role as a pharmacist, and the professional contributions she/he made that led to improvement in the drug therapy and clinical services provided at their institution. The report may include mention of:
 - a) Clinical services that are being provided;
 - b) Models of drug distribution, pharmacy management, or community engagement that were applied; or
 - c) Personal and professional skills that were utilized in providing patient care or pharmacy leadership.
2. A letter of endorsement from the nominee's immediate supervisor or a hospital administrator/nursing supervisor. (Preferably scanned and emailed electronically).
3. Completed Application Form.

CSHP ONTARIO BRANCH AWARD FOR PHARMACY AND COMMUNITY LEADERSHIP

Awards Format

The award consists of a framed certificate and a cheque for \$1250

Terms of Reference:

This is a nominated award.

1. The nominee must be an active member of Ontario Branch, CSHP for at least one year.
2. This award recognizes a clinician or administrator with strong community involvement. The nominee demonstrates excellence in Pharmacy Practice AND Significant community service outside the profession of pharmacy
3. The nominee must have demonstrated exemplary skills in at least two of the following:
 - Patient Centred Care;
 - Developing Collaborative Partnerships
 - Stewardship of healthcare resources.

(for examples of these skills, submitters are encouraged to consult the CSHP Pharmacy Practice in Hospitals and Other Collaborative Healthcare Settings: Position Statements (2016))

AND

4. Demonstrated significant contribution to society / community outside the pharmacy setting through volunteer or service related activities.

Submission Requirements:

1. One electronic copy summary (maximum 1,500 words) including: A description of how the nominated individual has demonstrated the required skills for this award.
2. A letter of endorsement from 3 persons who can attest to the nominee's pharmacy related skills and community service contributions, at least 2 of the endorsements must be from CSHP members.
3. Completed Application Form.

Deadline: July 13, 2018

GRANTS

THE SCOTT WALKER RESEARCH AWARD(S)

Grant Format

The purpose of this grant is to help offset the material costs of doing a study or survey. Its value will vary depending on the costs of the study and the number of studies accepted for that year.

The grant of \$1000 may be divided among the approved applicants.

Terms of Reference:

1. Applicants must be active members of the Ontario Branch, CSHP for at least one year.
2. The grant is available for research projects deemed vital to the practice of pharmacy in Ontario health care organizations. The research need not be highly complex: the emphasis will be placed on its usefulness in general practice.

Submission Requirements:

1. One copy of a brief endorsement from the applicant's manager/supervisor or his/her designate must be submitted. If any other institutions are involved in the study, a letter of agreement from a representative should be included.
2. One electronic copy of a written proposal (not exceeding 1000 words) must be submitted. It should include an introduction, purpose, foreseeable benefits, and method. If the study requires the approval of the research or ethics committee, state whether this has been granted.
3. An estimated time schedule of activities and a proposed budget (including the amount of money requested) for the study/survey should be provided.
4. Completed Application Form.

Requirements for Grant Recipients:

1. A written report, not more than 500 words summarizing the results of the work must be submitted to the Awards Committee at least 60 days prior to the next Awards presentation. Attached to this should be a final financial report detailing where the money was spent. Should the work not be complete at this time, a report outlining the project to date must be submitted, with the final report to follow when the study is finished. The results will be displayed on a poster board at the following years' Awards Banquet.
2. If the study is not performed or money is leftover, any remaining grant monies must be returned to the Ontario Branch, CSHP.
3. Ontario Branch, CSHP must receive appropriate acknowledgment in any publication or report based on the project. Recipients are encouraged to publish their results.
4. Consideration will be given to requests for renewal.

Deadline: July 13, 2018

THE ONTARIO BRANCH PATIENT CARE GRANT

Grant Format

The grant of up to \$1,250 may be divided among the applicants, depending upon the budget of the proposals submitted and the number of approved applications.

Terms of Reference:

1. Applicants must be active members of the Ontario Branch, CSHP for at least one year.
2. This grant is being offered to support a pharmacist/group of pharmacists who wish to evaluate the impact of a patient care initiative or support the implementation of a new patient care initiative at their organization. For example:
 - a) Acquire additional skills or training that will enable them to assess health-related outcomes in their patients (e.g. through program evaluation, a needs assessment, or economic analysis);
 - b) Acquire additional pharmacy staff to permit monitoring of outcomes, to purchase technology, or to secure expert services in statistics or program development.

Submission Requirements:

1. One copy of a letter of endorsement from the applicant's manager/supervisor or his/her designate.
2. One electronic copy of a written proposal outlining the proposed allocation of funds, the expected outcomes, and relevance of the proposed training/project to the overall practice of patient care within the organization.
3. Completed Application Form.

Requirements for Grant Recipients:

1. Any remaining grant monies must be returned to Ontario Branch, CSHP.
2. Ontario Branch, CSHP must receive acknowledgement in any publication, poster, or report based on the program.
3. The recipient(s) must compose a brief report outlining the results of their initiative for submission to an upcoming issue of the Hospital Pharmacy in Ontario (HPO) newsletter. Recipients are encouraged to publish their results further.

Deadline: July 13, 2018

RESIDENCY AWARDS

THE PHARMACY PRACTICE RESIDENCY AWARD

Award Format

Four awards, each consisting of a cheque for \$1000 and an engraved memento.

Terms of Reference:

1. The applicant must be a current CSHP member, and must have been a member of Ontario Branch, CSHP, at the time the residency was completed.
2. The applicant must be currently enrolled in, or one-year post completion of, a CHPRB (Canadian Hospital Pharmacy Residency Board) accredited hospital pharmacy residency program.
3. This award is for a hospital residency project judged to be the most deserving in terms of representing a significant innovation, practical application and/or development in an institutional pharmacy practice setting.

Submission Requirements:

1. Two electronic copies of the manuscript describing the residency project. One electronic copy of the manuscript must not bear any marks identifying the author or hospital in which the project was completed.
2. Manuscript format must follow Canadian Journal of Hospital Pharmacy (CJHP) criteria. The word limit (excluding abstract, references, tables, and figures) is 3500. A copy of the criteria may be found on the Ontario Branch website (www.cshpontario.ca).
3. Completed Application Form.

Deadline: August 24, 2018

THE PAUL HALLIGAN MEMORIAL PHARMACY RESIDENT AWARD

Award Format

The award consists of a framed certificate and cheque for \$750.

Terms of Reference:

1. This may be a nominated award.
2. The applicant/nominee must be an active member of the Ontario Branch, CSHP for at least one year.
3. This award is available to a deserving resident who reflects the dedication, discipline, determination and enthusiasm that Paul Halligan brought to the profession of Pharmacy.

Submission Requirements:

1. The application or nomination will consist of a 250-500 word essay outlining professional involvement, professional dedication, community achievements and outstanding initiatives.
2. One electronic copy of the nominee's curriculum vitae or resume.
3. Completed Application Form signed by three CSHP members supporting the nomination (if required).

Deadline: August 24, 2018

CHARLIE BAYLIFF RESIDENT PRECEPTOR OF THE YEAR AWARD

Award Format

The award consists of a framed certificate and a cheque for \$750.

Terms of Reference:

1. This is a nominated award.
2. The nominee must be an active member of the Ontario Branch, CSHP for at least one year.
3. This award has been established to recognize Ontario Branch CSHP members who demonstrate excellence as a mentor / preceptor for pharmacy residents.
4. The nominee must exemplify the combined skills of a teacher, a mentor, recognized leader and practitioner through the following activities:
 - An excellent role model demonstrating professionalism and the use of evidence based practice
 - Demonstrated willingness to share knowledge and expertise
 - Models CSHP Mission, Vision & Values
 - Demonstrated ability to motivate and encourage students
 - Facilitates the integration of the learner into the social culture of the organization
 - Excellent communication skills
 - Fosters a welcoming, safe, and trusting environment
 - Discusses learners performance providing constructive feedback in a sensitive manner
 - Consistently works with learner to accomplish learner's goals
 - Creates opportunities for students to gain valuable intra and interprofessional learning experiences

- Demonstration of continued personal professional development
- Emphasizes safety in all aspects of patient care
- Significant contributions to residency training in the role of preceptor and mentor

Submission Requirements:

1. One electronic copy of a written summary, not more than 1,000 words describing the nominee's skills and attributes outlined in the criteria above.
2. At least one letter of endorsement from residents validating the nominee's attributes.
3. One electronic copy of the nominee's curriculum vitae or resume.
4. Completed Application Form signed by three CSHP members supporting the nomination.

Deadline: August 24, 2018

OPRA POSTER AWARD

Award Format

The award consists of a cheque for \$500.

Terms of Reference:

1. The applicant must be a member of the Ontario Branch, CSHP and be currently enrolled or 1-year post completion of a CHPRB (Canadian Hospital Pharmacy Residency Board) accredited hospital pharmacy residency program.
2. Poster abstracts will be submitted to and evaluated by the Awards Committee. The Awards Committee will then choose 8-9 posters which the residents will present for the competition on the day of the AGM.
3. The evaluation criteria are based on the objectives, methodology, results, and conclusions of the poster as well as how well the candidate answers questions of the evaluator during the AGM.

Submission Requirements:

1. All 2016-17 residents in Ontario are encouraged to submit their poster abstract for review and consideration of the Awards Committee.
2. Two electronic copies of the abstract not to exceed 300 words [excluding title, author(s), degree(s), and address] must be provided. One electronic copy must not bear any marks identifying the author or hospital in which the project was completed.
3. The submission must be an original research project initiated by the pharmacy resident during the hospital residency program.
4. The resident must be the primary author.
5. Completed Application Form.

Deadline: August 24, 2018



**Ontario Branch - Canadian Society of Hospital Pharmacists
Awards Program Application Form**

The Awards Committee must receive completed applications - and submission requirements - no later than July 13, 2018 at 5:30 pm (exception for Residency Awards – due August 24, 2018 no later than 5:30 pm).

Name		Position
Organization		
Employment address		
City		Postal code
Business Phone	Fax	Email
Post secondary education		Institution / degree / date
Date of membership		Type of membership (active, supporting, student, fellow)
Award applied for		
Project title (if applicable)		
Signature of applicant		
Nominators (where applicable as per Award details)		
Name	Address	Signature
Main Contact for Nominated or Group Submissions		
Name	Address	Email Address

Instructions for Submission:

1. Three types of awards are available: 1) awards for projects/articles; 2) personal recognition awards; and 3) grants. Match your project, article or nominated colleague to the Terms of Reference provided for each award.
2. An Ontario Branch member may submit for as many awards as he/she has qualifying projects. An individual project/article must be submitted for only one award (exception for residency award submissions).
3. For group submissions – consisting of two or more members applying for an award – please include one main contact to represent the group however all additional names in the group must be provided as well.
Note: Should a group submission be granted an award, only one member of the group will be provided with complimentary registration to attend the Awards Presentations (although additional tickets may be purchased for the remainder of the group members to attend).
4. Submit the stated Submission Requirements to Anne Stacey, Executive Assistant, Ontario Branch CSHP, by e-mail at astacey@cshp.ca.
5. Submit the Application Form, with signatures, to Anne Stacey by email. The Application Form is located on the last page of this document.
6. If you are unable to submit a signed copy of the application via email, you may alternatively submit the Application Form, with signatures, to Anne Stacey by fax at 613-736-5660.